

MALLUSK
ENTERPRISE HUB



Conference Room | Office Pods | Co-working space | Meeting Rooms

Conference Room

The large ground floor conference suite in the Enterprise Hub enables you to meet in a professional, comfortable and functional setting. Our newly installed HVAC (Heating, Ventilation and Air Conditioning) provides a healthy and comfortable environment, giving peace of mind. We have provided you with examples of how the space can be laid out for delegates/users at all times.

Room Hire includes:

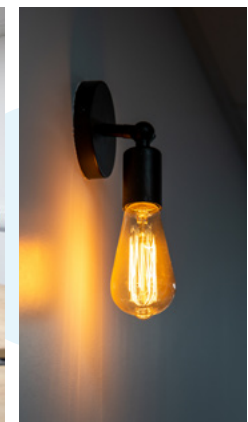
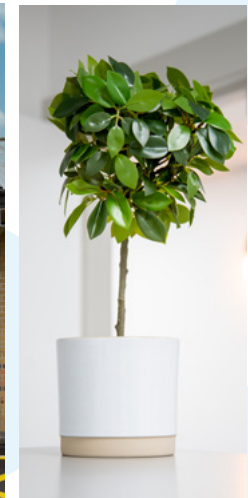
- Front of house welcome for you and your delegates
- Free on-site parking
- Room set up prior to arrival as per illustrations
- Complimentary tea and coffee upon arrival
- Complimentary water on each table
- High speed Wi-Fi
- [Donview](#) 75" interactive touch screen, interactive with tablets, Pc's and phones, also connects with remote attendees
- Wall mounted whiteboards

Please email us for catering options.

Available Monday–Thursday, 9–5pm. Friday 9–4pm.
Conference room pricing including Tea/Coffee on arrival:

Full day hire
(up to 8 hours)
£195 + VAT

Half day hire
(up to 4 hours)
£175 + VAT

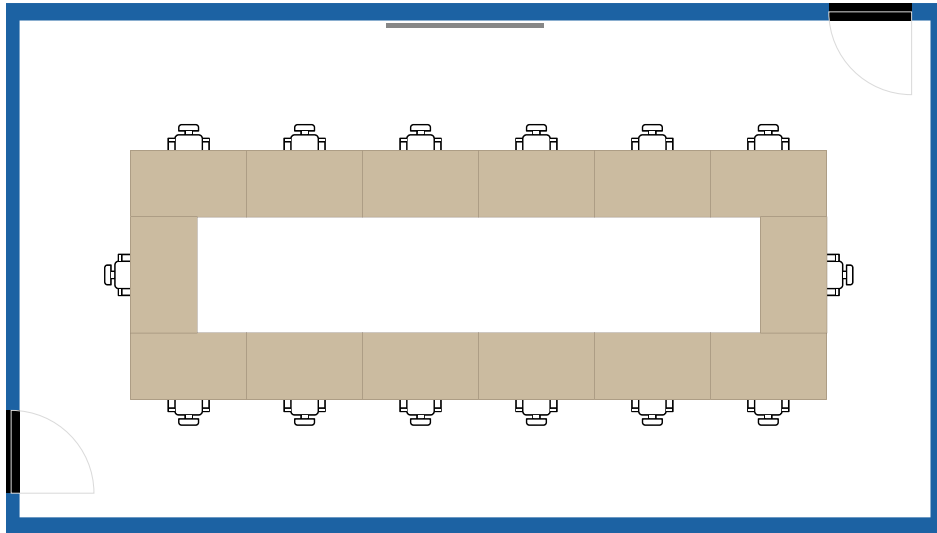


Our conference facilities offer an immaculate and professional setting for any business wishing to hold a client meeting, training course or a networking event away from the hustle of their office or industrial unit. When you wish to project the right image, our conference suite is ideal.

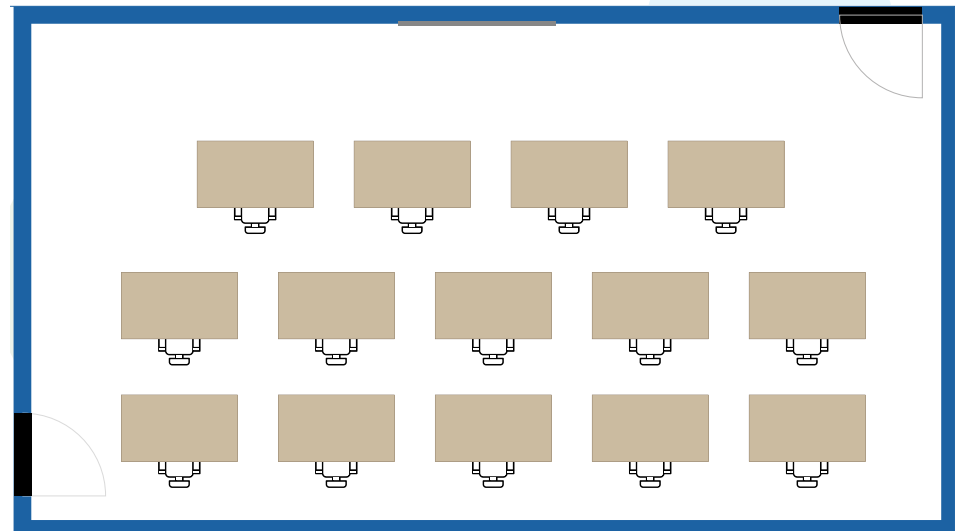
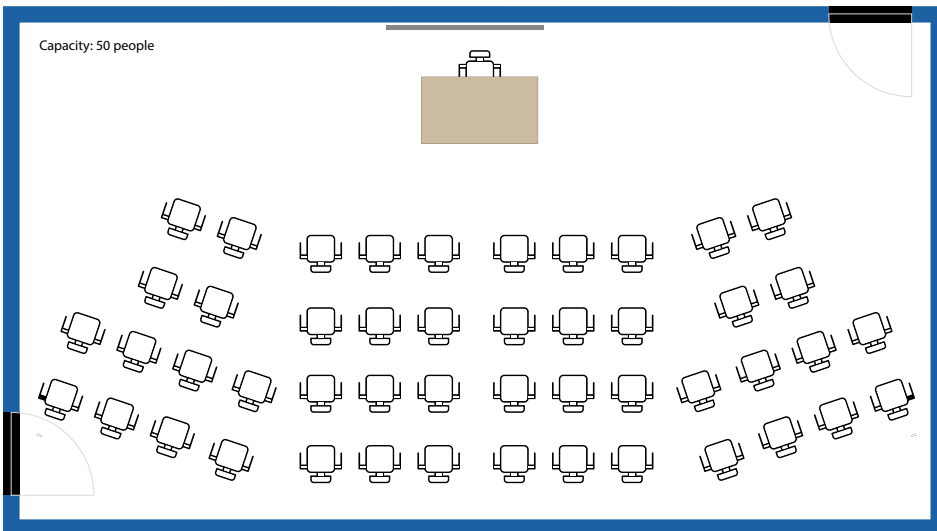
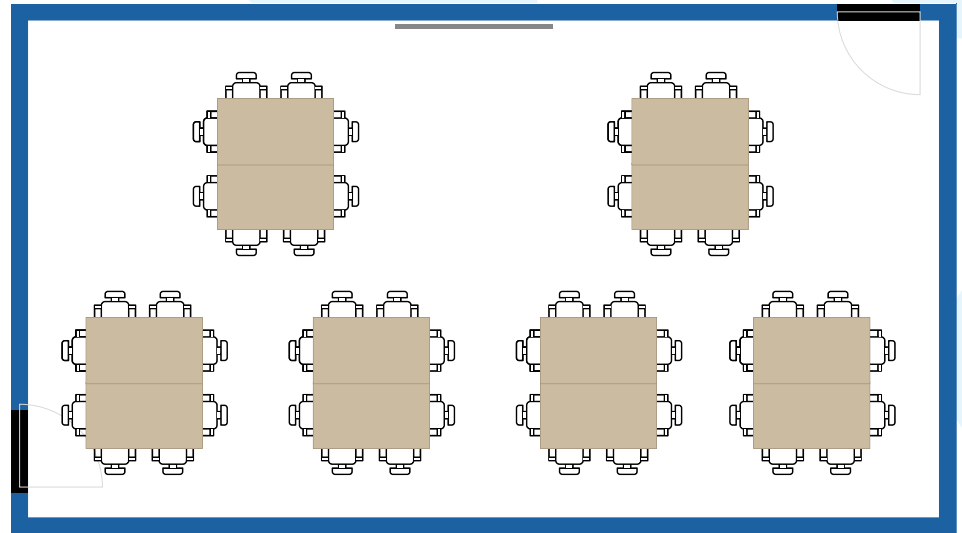
Our facilities are open to all individuals and businesses. If you need help planning your budget for an upcoming conference? [Contact us](#) for a competitive quotation.

Conference Room Layouts

The Conference room can be laid out in various ways, Boardroom, Cabaret, Classroom and Theatre style, examples:



Fourteen conference tables 1400x800mm available.



Co-working space

Our monthly co-working passes give you the opportunity to connect with the Enterprise Hub community. Our daily and monthly passes are ideal for sole traders, remote workers and small business owners in need of an inspiring, vibrant workspace. It's perfect for those who need flexible access to a co-working space, but not necessarily a private office or even the same desk every day. A new seat each day means conversations with new contacts whilst enjoying complimentary water, tea and coffee. You will be able to access** our impressive conference room and/or Office Pods. Users will be able to access an open spot in our common area. Simply bring your laptop and phone, plug in and get straight to work using our complimentary superfast broadband. It's the most flexible type of workspace presently available in Mallusk.

Why co-working spaces work:

- Being part of our Enterprise community is a conduit for natural networking and partnerships;
- They are low cost options for individuals who have recently embarked on a journey of self-employment;
- Dedicated office space is 100% tax-deductible, unlike your kitchen table at home;
- Excellent first impressions are created;
- Your membership can grow with you and your business;
- You can start off with a daily pass, moving to a monthly pass then perhaps your own dedicated serviced office suite;
- Virtual PA will be available later in 2023.



Co-Working Space

Daily Hire
£25 + VAT

Weekly Hire
£99 + VAT

Monthly Hire
£149 + VAT

** Additional costs apply. Discounted booking rates apply to co-working users.

Office Pods

We are pleased to offer a number of fully ventilated Office Pods within the Enterprise Hub. These can accommodate two people for one-to-one meetings or for single use if you require a private working space within a professional environment. These fully furnished 'ready to move into' offices come complete with reception services and access to our communal facilities. Each office is accessed using a fob, ensuring ease of use and providing a secure space for your possessions. Option to rent on a 30 day agreement.

What's included:

- Office desk & two chairs;
- White Board;
- Business rates;
- Service charges;
- Cleaning services;
- Superfast Broadband/wi-fi;
- Front of house;
- Access to Coffee Dock;
- Free parking;
- Mail handling service;
- 100 print credits per month;
- Access to tea and coffee making facilities and water cooler.
- Available Mon-Thurs, 9-5pm, Friday, 9-4pm;
- Heat, electricity and air-conditioning.

Office Pod
Monthly Hire
£400 + VAT

Office Pod
Full Day Hire
£80 + VAT

Office Pod
Half Day Hire
£60 + VAT

Office Pod
Hourly Hire
£20 + VAT

Our Office Pods are worth considering if you don't wish to commit to a long term lease and don't want to pay for, but require, professional services such as a receptionist, or if you're working to a strict budget.

Why use our Office Pods?

A key benefit of a serviced office is that it essentially comes 'ready to go'. With desks and tech already set up, companies can get 'straight to business' with minimal downtime on move in day. There are also no expensive initial payments to make. Bills like business set-up costs, estate agents or solicitor's fees can build up when a company is getting started. Ideal for networking with other businesses.

For new businesses or freelancers, work can be a little more unpredictable. Our more flexible licence agreements for the Office Pods make this easier.

One month rolling contract, one month notice period and one month security deposit required.



Mail Handling Service

This service enables you to use our prestigious postal address to establish a base for your business. This allows incoming items to be held for collection or posted on to an alternative address*

Our Mail Handling service has a number of key benefits:

- Multiple mail handling options (letters and small parcels)
- On-site car parking allows easy collection of post, 5 days per week.
- One month rolling commitment after an initial six month period;

* Forwarding charges apply

£30 per month + VAT



At a glance

Conference Room

-  Meet & Greet
-  Free Wi-Fi
-  Free Parking
-  Complimentary Tea & Coffee
-  Water on each table
-  HVAC Air conditioning
-  Whiteboards
-  75" Interactive White Board

Office Pods

-  Meet & Greet
-  Free Wi-Fi
-  Free Parking
-  Desk & two chairs
-  30 day licence
-  Heat & Light included
-  Mail handling
-  100 print credits per month
-  Conference room access (at an additional cost)

Co-working space

-  Meet & Greet
-  Free Wi-Fi
-  Free Parking
-  Hot Desking
-  Networking opportunities
-  Daily/Monthly pass
-  Conference/Meeting room access (at an additional cost)

MALLUSK
ENTERPRISE HUB



The Enterprise Hub
Unit 24
Mallusk Enterprise Park
2 Mallusk Drive
Newtownabbey
BT36 4GN

Enterprise Hub, closure dates: 2022~2024

- 26th Dec 2022 – 2nd Jan 2023 inclusive
- 17th March 2023
- 7th – 11th April 2023 inclusive
- 1st May 2023
- 29th May 2023
- 10th – 14th July 2023 inclusive
- 28th August 2023
- 25th Dec 2023 – 1st Jan 2024 inclusive